

STATE OF TENNESSEE PRE-ENROLLMENT CHECKLIST

A signed and dated copy of this checklist must be attached to the academic catalog and enrollment agreement/graduate registration form of every Tennessee resident enrolling at DeVry University.

Location Attending: _____

DeVry University is authorized by the Tennessee Higher Education Commission. This authorization must be renewed each year and is based on an evaluation by minimum standards concerning quality of education, ethical business practices, health and safety, and fiscal responsibility.

By signing and dating below, the student verifies he or she:

- A. Toured the institution (not applicable for online students) _____
- B. Received an institutional catalog – also available at: <http://www.devry.edu/academics/catalog.html> and understands that he/she may request a hard copy of the catalog at any time. _____
- C. Has been given the time and opportunity to review the institutional policies in the catalog. _____
- D. Knows the length of the program for full time and part time students in academic terms and actual calendar time. _____

Start Date and Approximate Completion Date*

Session Start Date	Approximate Completion Date (based on continuous enrollment)		
	5 Semesters	8 Semesters	9 Semesters
Sep-24	Apr-26	Apr-27	Aug-27
Nov-24	Jun-26	Jun-27	Oct-27
Jan-25	Aug-26	Aug-27	Dec- 27
Mar-25	Oct-25	Oct-26	Feb-27
May-25	Dec-26	Dec-27	Apr-28
Jul-25	Feb-26	Feb-28	Jun- 28
Sep-25	Apr-27	Apr-28	Aug-28
Nov-25	Jun-27	Jun-28	Oct-28

**Completion for part-time students varies depending on individual circumstances such as part-time scheduling, transfer credit accepted, course waivers, etc.*

E. Has been informed of the total tuition and fee cost of the program and the estimated cost of books and any required equipment purchases.

Tuition Effective May Session 2020 (UG \$514 GR \$776):

Undergraduate Programs	Tuition¹	Fees²	Cost of Books and Supplies	Total Cost³
Accounting, Certificate	\$12,336	\$1,190	\$400	\$13,926
Accounting (Bachelor)	\$61,680	\$3,470	\$1,600	\$66,750
Business (Associate)	\$31,354	\$1,950	\$800	\$34,104
Business Administration (Bachelor)	\$63,736	\$3,470	\$1,600	\$68,806
Business Essentials, Certificate	\$12,850	\$1,190	\$400	\$14,440
Cloud Computing, Certificate	\$20,560	\$1,570	\$1,050	\$23,180
Computer Information Systems (Bachelor)	\$63,736	\$3,470	\$2,800	\$70,006
Cyber Security, Certificate	\$20,560	\$1,950	\$1,400	\$23,910
Cybersecurity and Networking (Associate)	\$31,868	\$2,300	\$1,750	\$35,948
Cybersecurity and Networking (Bachelor)	\$63,736	\$3,470	\$2,800	\$70,006
Data Mining & Analytics, Certificate	\$22,102	\$1,950	\$800	\$24,852
Engineering Technology, Certificate	\$20,046	\$1,570	\$600	\$22,216
Engineering Technology (Associate)	\$32,896	\$1,950	\$1,400	\$36,246
Engineering Technology (Bachelor)	\$64,764	\$3,470	\$2,800	\$71,034
Healthcare Administration (Bachelor)	\$62,194	\$3,090	\$1,400	\$66,684
Health Information Technology (Associate)	\$29,812	\$1,920	\$1,400	\$33,162
Information Technology Essentials, Certificate	\$11,822	\$1,380	\$875	\$14,077
Information Technology and Networking (Associate)	\$30,840	\$2,330	\$1,750	\$34,920
Information Technology and Networking (Bachelor)	\$61,680	\$3,470	\$2,800	\$67,950
Internet of Things, Certificate	\$20,560	\$1,570	\$1,050	\$23,180
Business Management (Bachelor)	\$62,708	\$3,470	\$2,800	\$68,978
Medical Billing & Coding, Certificate	\$14,392	\$1,350	\$875	\$16,647
Medical Billing & Coding Certificate, HIC Specialization	\$19,018	\$1,730	\$1,225	\$22,003
Networking Essentials, Certificate	\$11,822	\$1,380	\$875	\$14,077
Programming Essentials, Certificate	\$11,308	\$1,380	\$500	\$13,188
Software Design & Solutions, Certificate	\$21,588	\$1,950	\$800	\$24,338
Project Management, Certificate	\$16,448	\$1,380	\$500	\$18,328
Software Development (Bachelor)	\$61,680	\$3,470	\$2,800	\$67,950
Technical Management (Bachelor)	\$62,708	\$3,470	\$1,600	\$67,778
Web and Mobile Application Development, Certificate	\$22,102	\$1,950	\$800	\$24,852
Website Design, Certificate	\$18,504	\$1,570	\$420	\$20,494
Website Development, Certificate	\$19,532	\$1,570	\$420	\$21,522

Graduate Programs	Tuition¹	Fees²	Cost of Books and Supplies	Total Cost³
Graduate Certificate - Accounting	\$13,968	\$790	\$240	\$14,998
Graduate Certificate - Accounting Certification Preparation - CMA Exam Preparation	\$13,968	\$790	\$240	\$14,998
Graduate Certificate - Accounting Certification Preparation - CPA Exam Preparation	\$13,968	\$850	\$280	\$15,098
Graduate Certificate - Cybersecurity & Information Assurance	\$13,968	\$790	\$240	\$14,998
Graduate Certificate - Entrepreneurship	\$13,968	\$790	\$240	\$14,998
Graduate Certificate - Global Supply Chain Management	\$14,758		\$240	\$14,998
Graduate Certificate - Health Services Management	\$13,968	\$790	\$240	\$14,998
Graduate Certificate - Human Resource Management	\$13,968	\$790	\$240	\$14,998
Graduate Certificate - Leadership	\$9,312	\$670	\$160	\$10,142
Graduate Certificate - Project Management	\$13,968	\$790	\$240	\$14,998
Master of Accounting & Financial Management - Certified Public Accountant Exam Preparation	\$30,264	\$1,270	\$560	\$32,094
Master of Accounting & Financial Management - Finance Emphasis	\$30,294	\$1,180	\$520	\$31,994
Master of Accounting & Financial Management – Certified Management Accountant Exam Preparation	\$30,264	\$1,210	\$520	\$31,994
Master of Accounting & Financial Management – General Accounting	\$30,264	\$1,210	\$520	\$31,994
Master of Business Administration-Graduate Certificate or Concentration	\$37,278	\$1,360	\$640	\$39,278
Master of Business Administration-No Concentration	\$37,278	\$1,360	\$640	\$39,278
Master of Business Administration-Project Management	\$39,576	\$1,450	\$680	\$41,706
Master of Human Resource Management	\$30,294	\$1,180	\$520	\$31,994
Master of Information Systems Management	\$34,950	\$1,300	\$600	\$36,850
Master of Information Technology Management	\$30,294	\$1,180	\$520	\$31,994
Master of Network & Communications Management	\$34,950	\$1,300	\$600	\$36,850
Master of Project Management	\$30,294	\$1,180	\$520	\$31,994
Master of Public Administration	\$30,294	\$1,180	\$520	\$31,994
Master of Science in Accounting	\$23,280	\$1,030	\$400	\$24,710
Master of Science in Accounting-Certified Management Accountant Exam Preparation	\$23,280	\$1,030	\$400	\$24,710
Master of Science in Accounting-Certified Public Accountant Exam Preparation	\$23,280	\$1,090	\$440	\$24,810

¹At current tuition rates

²Includes application, course resource fee, student service charge and \$400 one time per enrollment Learning Management System Access fee.

³Includes tuition & fees and average estimated textbook and materials expense.

F. Has been informed of the estimated cost of books and any required equipment purchases such as computer, specialized tools, or art supplies (above).

G. Has been given a copy of the institutional cancellation and refund policy.

Tennessee Refund Policy

At a minimum, refunds are calculated as follows:

Date of Withdrawal During:	Percent Refund of Tuition (Less Administrative Fee*)
First day of scheduled classes**	100%
Balance of week 1	90%
Week 2	75%
Weeks 3 and 4	25%
Weeks 5–8	0%
<i>**The administrative fee is 5% of tuition charges for the applicable period of enrollment or \$100 for undergraduate students/\$50 for graduate students, whichever is less. **Financial aid awards for students who cancel their enrollment during this period are cancelled; and any funds students received are returned to the funding source.</i>	

H. Has executed a Transfer of Credit Disclosure Statement and understands the specific limitations related to articulation agreements

I. Has been given the address and telephone number of Commission Staff. Any person claiming damage or loss as a result of any act or practice by this institution that is a violation of the Title 49, Chapter 7, Part 20 or Rule Chapter 1520-01-02 may file a complaint with the Tennessee Higher Education Commission, Division of Postsecondary State Authorization.

Tennessee Higher Education Commission, Nashville, TN 37243-0830, (615) 741-5293.

DeVry Grievance Procedure

The dean of students or center dean should be contacted with student complaints, questions, or concerns. The dean of students' and center dean's name, address and phone number are listed in the academic catalog.

Students whose issues are not satisfactorily resolved have the right to an appeal. Appeals should be submitted in writing to the campus president. Students attending online should address their complaints to the director, online student services or designate.

- J. Has been provided the link to the most recent withdrawal, completion, and placement data as calculated by the commission in the form of a copy of the institution's most recent annual performance report created by commission staff. A paper copy of this information is available upon request. Please take time to review the information, and if you have any questions or would like a paper copy, please reach out to your student support advisor.

For students attending online:

https://www.tn.gov/content/dam/tn/thec/bureau/student_aid_and_compliance/dpsa/apr/2020/1265%20DeVry%20University%20-%20APR%202019-2020.pdf

Document Requests

To obtain student records such as billing statements, diplomas, enrollment agreements, registration documents and transcripts, please contact your student support advisor at 877.496.9050. You may also submit your request by one of the following methods:

Email: documentrequest@devry.edu

Fax: 630.689.4003 (Attn: Document Request)

Mail: DeVry University
Attn: Document Request
4225 Naperville Road, Suite 400
Lisle, IL 60532

My signature below certifies that I have read and understand the information contained in this document and that I have received an exact copy.

Student's Name (print) **Students DSI#**

Student's Signature **Date**

Institution Representative's Signature **Date**